



Packaging Guidelines (Item Category Types)

Seller Education Hub

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Non-Breakable Items

Non-Breakable Items

What qualifies as non-breakable?

Items that will not be deformed, broken, or damaged during shipment.

Examples:

T-shirt, curtain, rug, towel, bedding



Non-Breakable Items



E.g. T-shirt



Correct pouch size



Correct box size



Cling wrap on the box

Item	Pouch	Box	Fillers	Warning stickers or markings
Specification	<p>Use correct pouch size.</p> <p>No bubble wrap required.</p> <p>Pouch must be snugged/tucked according to parcel size.</p>	<p>Use correct box size.</p> <p>No bubble wrap required.</p> <p>If using your own box, wrap 1 layer of cling wrap outside the box.</p>	Not required.	Not required.
Can/Must Be Used	✓	✓	X	X



Potentially Breakable Items

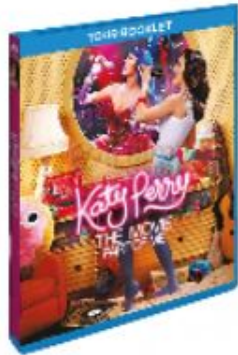
Potentially Breakable Items

What qualifies as potentially breakable?

Items that are not fragile or spillable, but could be deformed, broken, or damaged during shipment when not packed properly.

Examples:

Music album, shoes, bag, handphone casing, paper product, decorative item, snacks



Potentially Breakable Items



E.g. Music album



Correct pouch size



Correct box size



Cling wrap on the box



Sufficient fillers

Item	Pouch	Box	Fillers	Warning stickers or markings
Specification	<p>Use correct pouch size.</p> <p>Use 1 tight layer of bubble wrap or other eco-friendly options around content.</p> <p>Pouch must be snugged/tucked according to parcel size.</p>	<p>Use correct box size.</p> <p>Use 1 tight layer of bubble wrap or other eco-friendly options around content.</p> <p>If using your own box, wrap 1 layer of cling wrap outside the box.</p>	<p>If using own packaging, ensure that box has sufficient fillers so that items won't drift or move.</p>	<p>Not required.</p>
Can/Must Be Used	✓	✓	✓	X



Spillable Items

Spillable Items

What qualifies as spillable?

Items with packaging or containers that could be deformed, broken, or damaged, and its content spilled during shipment when not packed properly.

Examples:

Liquid, emulsion, grains, powder, gel content, wet wipe, facial mask, food items with liquid/grains, pressurised liquids/emulsions



Spillable Items



E.g. Bottled drink



Secure lid



Correct pouch size



Sufficient fillers



Cling wrap & warning sticker on the box

Item	Pouch	Box	Fillers	Warning stickers or markings
Specification	<p>Use correct pouch size.</p> <p>Use 2 tight layers of bubble wrap or other eco-friendly options.</p> <p>Secure lids with plastic tape.</p> <p>Pouch must be snugged/tucked according to parcel size.</p>	<p>Use correct box size.</p> <p>Use 2 tight layers of bubble wrap or other eco-friendly options.</p> <p>Secured lid with plastic/tape.</p> <p>Wrap 1 layer of cling wrap outside the box.</p>	<p>If using own packaging, ensure that box has sufficient fillers so that items won't drift or move.</p>	<ul style="list-style-type: none"> ● Fragile ● Liquid ● This side up <p>Handwritten markings are okay, as long as it is clearly visible.</p>
Can/Must Be Used	✓	✓	✓	✓



Fragile and Breakable Items

Fragile and Breakable Items

What qualifies as fragile and breakable?

Items that have a very high tendency of being deformed, broken, or damaged during shipment when not packed properly.

Examples:

Candle, ceramic plate, glass jar, fragile toy, collectibles, electronics



Fragile and Breakable Items



E.g. Ceramic bowls



Sufficient bubble wraps & fillers



Cling wrap & warning sticker on the box

Item	Pouch	Box	Fillers	Warning stickers or markings
Specification	Not allowed.	Use correct box size. Use 2 tight layers of bubble wrap or other eco-friendly options. If using own box, wrap 1 layer of cling wrap outside the box.	If using own packaging, ensure that box has sufficient fillers so that items won't drift or move.	<ul style="list-style-type: none"> ● Fragile Handwritten markings are okay, as long as it is clearly visible.
Can/Must Be Used	X	✓	✓	✓



Dangerous or Hazardous Items

Dangerous or Hazardous Items

What qualifies as dangerous or hazardous?

Items that are physically dangerous, flammable, corrosive, poisonous, or explosive.

Examples:

Knife, pesticide, aerosol spray, Liquefied Petroleum Gas (LPG)



Note: For liquids, please also follow guidelines for Spillable Items.



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Dangerous or Hazardous Items

Dangerous or Hazardous Items



E.g. Knife



Sufficient bubble wraps & fillers



Cling wrap & warning sticker on the box

Item	Pouch	Box	Fillers	Warning stickers or markings
Specification	Not allowed.	Use correct box size. Use 2 tight layers of bubble wrap or other eco-friendly options. Secure lids with plastic tape. If using own box, wrap 1 layer of cling wrap outside the box.	If using own packaging, ensure that box has sufficient fillers so that items won't drift or move.	<ul style="list-style-type: none"> • Fragile • Hazardous Material • Flammable • Dangerous Handwritten markings are okay, as long as it is clearly visible.
Can/Must Be Used	X	✓	✓	✓



Bulky, Heavy, or Irregular-shaped Items

Bulky, Heavy, or Irregular-shaped Items

What qualifies as bulky, heavy, or irregular-shaped?

Bulky and heavy items are those with high volumetric weight (length, width or height exceeds 100cm) or high actual weight (more than 10kg).

Irregular-shaped items are those with dimensions and angles that don't fit a standard box.

Examples:

TV, monitor, machine, motor, appliance, ring light, camera tripod



Bulky, Heavy, or Irregular-shaped Items



E.g. Monitor



Fitted styrofoam inserts



Cling wrap & warning sticker on the box

Item	Pouch	Box	Fillers	Warning stickers or markings
Specification	Not allowed.	<p>Use correct box size.</p> <p>Place irregular-shaped items inside a regular-shaped box.</p> <p>Use 2 tight layers of bubble wrap or other eco-friendly options</p> <p>Secure lids with plastic tape.</p> <p>If using own box, wrap 1 layer of cling wrap outside the box.</p>	Fitted styrofoam inserts/cushions and other fillers are required.	<ul style="list-style-type: none"> ● Fragile ● This Side Up <p>Handwritten markings are okay, as long as it is clearly visible.</p>
Can/Must Be Used	X	✓	✓	✓



Multiple Items

Multiple Items

What does 'Multiple Items' mean?

'Multiple items' refer to orders or packages that contain items from the different groups mentioned above.

Examples:

- T-shirt (non-breakable) + music album (potentially breakable)
- Handphone (fragile and breakable) + handphone casing (potentially breakable)
- Potato chips (potentially breakable) + bottled drink (spillable)

How do I pack?

If your parcel contains multiple items, follow the stricter packaging guidelines that are applicable to these items.



Multiple Items

Example: T-shirt + music album



Non-breakable



Potentially breakable

Follow the **potentially breakable** guidelines because the music album is more likely to be damaged during shipment.



Multiple Items

Example: handphone + phone casing



Fragile and breakable



Potentially breakable

Follow the **fragile and breakable** guidelines because the handphone is more likely to be damaged during shipment.



Multiple Items

Example: potato chips + bottled drink



Potentially breakable



Spillable

Follow the **potentially breakable** and **spillable** guidelines because both items are likely to be damaged during shipment.



Multiple Items



T-shirt

Music album



Correct pouch size



Correct box size



Sufficient fillers

Item	Pouch	Box	Fillers	Warning stickers or markings
Specification	<p>Use correct pouch size.</p> <p>Use 1 tight layer of bubble wrap or other eco-friendly options around content.</p> <p>Pouch must be snugged/tucked according to parcel size.</p>	<p>Use correct box size.</p> <p>Use 1 tight layer of bubble wrap or other eco-friendly options around content.</p> <p>If using your own box, wrap 1 layer of cling wrap outside the box.</p>	<p>If using own packaging, ensure that box has sufficient fillers so that items won't drift or move.</p>	<p>Not required.</p>
Can/Must Be Used	✓	✓	✓	X



Small Items in Pouch Packaging

Small Items In Pouch Packaging

When using pouch packaging for small items:

- Pouch must be tucked and snugged repeatedly.
- There should be minimal excess space.
- Ensure enough space for the air waybill.
- Follow the other requirements of the group your item belongs to.

Examples:

Flash drive, small accessories, sticker, jewelry





Thank you

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